**Western Healthcare Coalition**

**June 6, 2017 0900**

**St. Joseph Medical Center Polson**

**Members Present:**

* Don McGiboney
* Bryan Tavary
* Cindee McKee
* Erin Vandehey
* William Boyd
* Luke
* Sean Paul
* John
* Bruce
* Jennifer Phillips
* Jan Egli

**Agenda Items and Discussion:**

* **Thoughts for the Future:**
	+ Need to develop education opportunities that can be sent out to all healthcare agencies. Need to develop informative information as to why they should be a part of the coalition and the obligations that they have to the coalition.
	+ How will reach to facilities to see if they would like to participate in the coalition?
	+ Possibly use some of the funds to develop individual HPP 101 for each one of the new healthcare providers?
	+ Development of handbook?
	+ For year 1 ongoing support for the current HPP programs.
	+ For year 2 maybe ask where members would like the funding to go to?
* **Goals for the 1St Year:**
	+ Identify ESF8 Partners in the 4 regions
	+ Identify Communication Strategy:
		- Awareness
		- Recruitment
		- Education
		- How is communication going to take place?
	+ HVA/Gap Analysis
		- Training Needs- Exercise
		- Resource ID-Priorities
		- Identify issues within the region
		- What is a coalition
		- What are we trying to accomplish
		- How can we help each other and what can everyone contribute?
		- Local-Regional Exercise
	+ Maintain current programs
	+ Finalize Bylaws
	+ Short/Long Term Plan
* **Ideas for “How to Build a HPP”**
	+ List of acronyms
	+ What is an HVA
	+ What is an EOP
	+ What is an Exercise
	+ Why is it important to have this program
* **Budget:**
	+ Will continue with Budget, no changes
* **Review of Bylaws**
	+ See attached revision
* **Officers:**
	+ Jennifer Phillips Chairman
	+ John ?????? Co-Chair
* **Initial healthcare entities that need to be contacted:**
	+ Hospitals
	+ EMS
	+ Home Health
	+ Behavioral Health
	+ LTC
	+ Nursing Homes
	+ Community (?)
		- Will reach out to CEO’s and establish who will be responsible HPP program.
* **Draft of something by July 6th Communication verbiage? Don will work on this**
	+ Inform them of what we are doing
	+ What we are about
	+ Send out survey
	+ Need to send out electronic and by mail
* **Items for discussion at next meeting:**
	+ Review the Grant Application
	+ Potential Evaluators for the Coalition Surge Test
		- Determine possible dates and facilities that would participate
		- Don’t we need to know who is going to be members of the coalition first and get MOUS sent out right away?
	+ Regional HVA
	+ Draft Regional Preparedness Plan
* **Next Meeting:**
	+ Providence St. Patrick Hospital, Missoula. August 17th at 0900