**Western Healthcare Coalition**

**June 6, 2017 0900**

**St. Joseph Medical Center Polson**

**Members Present:**

* Don McGiboney
* Bryan Tavary
* Cindee McKee
* Erin Vandehey
* William Boyd
* Luke
* Sean Paul
* John
* Bruce
* Jennifer Phillips
* Jan Egli

**Agenda Items and Discussion:**

* **Thoughts for the Future:**
  + Need to develop education opportunities that can be sent out to all healthcare agencies. Need to develop informative information as to why they should be a part of the coalition and the obligations that they have to the coalition.
  + How will reach to facilities to see if they would like to participate in the coalition?
  + Possibly use some of the funds to develop individual HPP 101 for each one of the new healthcare providers?
  + Development of handbook?
  + For year 1 ongoing support for the current HPP programs.
  + For year 2 maybe ask where members would like the funding to go to?
* **Goals for the 1St Year:**
  + Identify ESF8 Partners in the 4 regions
  + Identify Communication Strategy:
    - Awareness
    - Recruitment
    - Education
    - How is communication going to take place?
  + HVA/Gap Analysis
    - Training Needs- Exercise
    - Resource ID-Priorities
    - Identify issues within the region
    - What is a coalition
    - What are we trying to accomplish
    - How can we help each other and what can everyone contribute?
    - Local-Regional Exercise
  + Maintain current programs
  + Finalize Bylaws
  + Short/Long Term Plan
* **Ideas for “How to Build a HPP”**
  + List of acronyms
  + What is an HVA
  + What is an EOP
  + What is an Exercise
  + Why is it important to have this program
* **Budget:** 
  + Will continue with Budget, no changes
* **Review of Bylaws**
  + See attached revision
* **Officers:**
  + Jennifer Phillips Chairman
  + John ?????? Co-Chair
* **Initial healthcare entities that need to be contacted:**
  + Hospitals
  + EMS
  + Home Health
  + Behavioral Health
  + LTC
  + Nursing Homes
  + Community (?)
    - Will reach out to CEO’s and establish who will be responsible HPP program.
* **Draft of something by July 6th Communication verbiage? Don will work on this**
  + Inform them of what we are doing
  + What we are about
  + Send out survey
  + Need to send out electronic and by mail
* **Items for discussion at next meeting:**
  + Review the Grant Application
  + Potential Evaluators for the Coalition Surge Test
    - Determine possible dates and facilities that would participate
    - Don’t we need to know who is going to be members of the coalition first and get MOUS sent out right away?
  + Regional HVA
  + Draft Regional Preparedness Plan
* **Next Meeting:**
  + Providence St. Patrick Hospital, Missoula. August 17th at 0900