

Eastern Regional Healthcare Coalition

Location: Richland County Extension Office
1499 N Central Ave, Sidney, MT
Or

Via Zoom:

Date: August 5, 2021
Time: 9:00 AM – 1:00 PM

Committee Members:

- **Peter Leyva, Chair**
- **Clay Lammers, Vice-Chair**
- **Todd Opp, Treasurer**
- **Julie Brodhead**
- **Lois Leibrand**
- **Bridget Norby**
- **Cindia Ellis**
- **James Black**
- **Deborah French**
- **Jessica Price**
- **Sue Davis**
- **Heidi Visocan**
- **Jeff Gates, MT DES**
- Robbie Kavon, MHA
- Kyrsten Brinkley, MHA
- Casey Driscoll, MHA
- Kitty Songer, MHA
- Cindee McKee, MHA
- Jacob Brown, MT DPHHS
- Don McGiboney, MT DPHHS
- Gary Zimmerman, MT DPHHS

I. Call to order (Peter, Robbie)

II. Roll call (Peter, Robbie, Don)

III. Approval of minutes from last meetings

- a) September 17, 2020
- b) April 6, 2021

IV. Budget

- a) Draft 2021 – 2022 Travel and Education Budget
 - i) Marketing at conferences and meetings with booths
 - (1) Some suggested venues
 - (a) Rocky Mountain Trauma Symposium (draws EMS, Hospitals)
 - (b) Stroke Convention (draws Physicians, Hospitals, EMS)
 - (c) Montana Healthcare Association (draws Long Term Care)
 - (d) Big Sky EMS (draws EMS, Hospitals)
 - (e) MEMSA (if they are able to reorganize this year – draws EMS)
 - (2) Vendor tables run around \$200.00 and up
 - (3) Consider money to print Coalition Brochures
 - (4) Other expenses: table cloths, table tents, display boards, etc.
 - (5) Costs would be split four ways amongst the four coalitions

- ii) National Healthcare Coalition Conference
 - (1) Orlando, Florida
 - (2) November 30 – December 2, 2021
 - (3) Early Bird rate - \$495.00 (by October 1, 2021), \$575.00 after

V. Discussion Items

- a) **Bylaws Update**
- b) **Eastern Region PPE Cache**
 - i) Policy & Procedure
 - ii) Request Form Questions

VI. Training

- a) **PPE/PAPR Training in Glendive**
 - i) Glendive Medical Center, 202 Prospect Drive
 - ii) Thursday, August 19th
 - iii) 0830 – 1630
 - iv) Block of rooms at Holiday Inn Express
- b) **Pediatric Disaster Response & Emergency Preparedness (TEEX)**
 - i) Helena, Montana
 - ii) September 1 & 2, 2021
 - iii) 08900 – 1700 each day
- c) **MOAB Training**
 - i) Tentatively November 9, 2021
 - ii) Possibly Miles City – more information to come

VII. Other Items

- a) **Newsletter**
- b) **Healthcare Coalition Web Site**
- c) **Data submitted on behalf of the Coalition to the CAT**
 - i) Draft budget for FY2021 (submitted for FY2021)
 - ii) ERHCC HID AAR/IP
 - iii) ERHCC Red Com AAR/IP
 - iv) ERHCC TSIF AAR/IP
 - v) ERHCC Bylaws
 - vi) ERHCC HVA
 - vii) 2020 – 2024 MYTEP
 - viii) ERHCC Workplan
 - ix) ERHCC HID Response Plan
 - x) ERHCC Pediatric Response Plan
 - xi) ERHCC Preparedness & Response Plan
 - xii) ERHCC Surge Estimator Tool
- d) **Projects the coordinators are working on**
 - i) Burn Annex
 - ii) EEI Pre-Event Data Baseline
 - iii) Resource Gap Tool
 - iv) Review New Deliverables

- e) **Updates on Equipment funded via Grants**
 - i) PAPRs
 - ii) Pediatric Equipment
 - iii) HAM Radios
- f) **Grant Soft Match Survey (Don)**
- g) **Executive Committee Member Roster**
 - i) Ideas to engage other partners
- h) **Clinical Advisor (Don, Cindee, Robbie)**
- i) **DES Updates**
 - i) Jeff Gates
- j) **HPP Updates**
 - i) Don McGiboney and staff
 - ii) Cindee McKee
- k) **Coordinator Updates**
 - i) Western – Kyrsten Brinkley
 - ii) Southern – Casey Driscoll
 - iii) Central – Kitty Songer
 - iv) Eastern – Robbie Kavon
- l) **Roundtable**
- m) **Questions or Comments**
- n) **Public Comment**
- o) **Next Meeting Date**

VIII. Adjournment