



MONTANA
**PUBLIC HEALTH
EMERGENCY PREPAREDNESS**

**Montana DPHHS PHEP
Drill After Action Report & Improvement Plan**

Drill Name: RHCC Burn Surge Annex Tabletop Exercises

DATE of Event: April 18, 2022 to April 29, 2022 (Various Dates)

References: ASPR Grant 1901 BP3

Participants: DPHHS HPP and MHA, all RHCC

Program Manager (PM): Don McGiboney

AAR Author: Regional Healthcare Coordinators

Objective: 1. Validate RHCC Burn Surge Annex
2. Determine planning gaps

AAR Completion Date: Jun 27, 2022

AAR Submitted to PM: Jun 27, 2022

PM Approval Date: Jun 27, 2022

Description of Event: RHCC Burn Surge Annex TTX

Summary of Event: Multiple tabletop exercises conducted with various Healthcare Coalition partners evaluating the RHCC Burn Surge Annex



Improvement Plan

Core Capability	Issue/Area for Improvement	Corrective Action	Capability Element ¹	Primary Responsible Organization	Organization POC	Start Date	Completion Date
Core Capability 1: Operational Communication	1. No participating entity seemed to include notification of the HCC in their plans, and many were not aware of the notification pathway.	Promote inclusion of HCC notification in entity plans and clarify the notification pathway.	Planning	HCC Regional Coordinator, HPP Manager, DPHHS/HPP Director	Roberta Kavon, Cindee McKee, Don McGiboney	06/01/2022	6/30/2023
	2. Participating entities are unsure as to what support the coalitions can provide to jurisdictions during an incident response.	Provide clarification of HCC capabilities both in plans and in communication with HCC partners to ensure understanding of HCC support.	Planning, Training	HCC Regional Coordinator, HPP Manager, DPHHS/HPP Director	Roberta Kavon, Cindee McKee, Don McGiboney	06/01/2022	6/30/2023
	3. The link to the American College of Surgeons Committee on Trauma (ACS-COT) Guidelines for the transfer of patients to a burn center link in the Assumptions section is no longer valid.	Update the link in HCC Burn Surge Annexes.	Planning	HCC Regional Coordinator	Roberta Kavon	06/01/2022	7/31/2022

¹ Capability Elements are: Planning, Organization, Equipment, Training, or Exercise.



	4. Facilities may not have current contact information for surrounding facilities.	Continue to promote participation in the HCCs, educate on the importance of gathering contact information for surrounding facilities, and participate in networking opportunities among the membership.	Organization	HCC Regional Coordinator	Roberta Kavon	06/01/2022	6/30/2023
Core Capability 2: Public Health and Medical Services	1. Multiple entities have few or even no staff trained in ABLIS or other burn-specific courses.	Continue to support ABLIS courses across the state and encourage all facilities to send staff for training.	Training	HCC Regional Coordinator, HCC Executive Committee	Roberta Kavon	06/01/2022	6/30/2023
	2. Some entities do not have quick references for the Rule of Nines and the Parkland Formula.	Provide basic quick reference tools to all Coalition Partners on the HCC website.	Planning, Training	HCC Webmaster	Jason Mahoney	05/10/2022	05/10/2022
	3. Some jurisdictions and entities have overlapping job responsibilities that could hinder emergency response.	Support recognition of issues and planning to mitigate possible response issues by encouraging agencies to have MOUs and utilize MHMAS. Recognize that facilities need to have multiple people assigned to roles and provide education to mitigate	Planning	HCC Regional Coordinator	Roberta Kavon	06/01/2022	6/30/2023



		issues before they arise.					
	4. Public Health entities are unclear of their direct role in many emergency response scenarios.	Work with Public Health entities to identify response roles and planning considerations.	Planning	HCC Regional Coordinator, HCC Executive Committee, ESF8 Advisory Council, DPHHS	Roberta Kavon, Don McGiboney	06/01/2022	6/30/2023
	5. Non-response entities do not have plans, to direct or facilitate their involvement in a large scale response.	Work with these entities to identify possible response roles and assist with necessary planning.	Planning	HCC Regional Coordinator	Roberta Kavon	06/01/2022	6/30/2023
	6. Some entities are not familiar with the full range of recommended supplies to care for burn patients.	Provide a list of recommended supplies necessary to care for burn patients.	Planning, Equipment	HCC Regional Coordinator	Roberta Kavon	06/01/2022	6/30/2023
	7. Facilities may not have a burn mass casualty plan or burn center contact information.	Provide a burn mass casualty plan template and gather contact information for regional burn centers to share with Montana facilities.	Planning	HCC Regional Coordinator	Roberta Kavon	06/01/2022	6/30/2023
	8. Some facilities may not have the necessary resources to support their staff and their communities.	Continue to promote participation in the HCC's and clearly communicate the multiple ways they can provide support during community-wide incidents.	Organization	HCC Regional Coordinator	Roberta Kavon	06/01/2022	6/30/2023



	9. Entities may not have an official triage system or triage training.	Consider offering training in triage to coalition members (START, Jump START and/or SALT Triage).	Training	HCC Regional Coordinator, ESF8 Advisory Council, HPP Manager, DPHHS/HPP Director	Roberta Kavon, Cindee McKee, Don McGiboney	06/01/2022	6/30/2023
	10. Additional pediatric education may be needed.	Consider providing pediatric-specific education opportunities for at least EMS and Hospital staff.	Training	HCC Regional Coordinator, ESF8 Advisory Council, HPP Manager, DPHHS/HPP Director, EMS-C	Roberta Kavon, Cindee McKee, Don McGiboney, Robin Suzor	06/01/2022	6/30/2023