Central Regional Healthcare Executive Committee Minutes

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September 3, 2020

2020

**Central Regional Healthcare Coalition Executive Committee Meeting**

**September 3, 2020 Conference Call 0900-1100**

**Call to Order:**

**Roll Call:**

Attendance

* Kitty Songer
* Alice Luehr
* Cindee Mckee
* Don McGiboney
* Cynthia Grubb
* Debby Gessaman
* Doug Dodge
* Louis D’Antuono
* Melissa Kantorowicz
* Blaire
* Casey Driscoll
* Rindy – From pharmacy in Hamilton
* Brett Lloyd
* Jacob Brown

Not enough committee members to vote at beginning of meeting

**Minute’s Review and Approval:**

* Review and Approve minutes for June 2020 meeting
* Motion to approve made by Alice
* Seconded by Cynthia
* All in favor

**Treasury Report and Approval:**

* Review and Approve budget 2020-2021

**HPP Budget (Don’s):**

* Total available $1,116,321 between the 4 coalitions
* $84,252.25
* **Motion to approve made by Debby**
* **Seconded by Alice**
* **All in favor**

**Executive Committee Review:**

* Core members and ideas for new membership
* Will begin to include attendance status for each committee member.

**Old Business:**

* 2020 Preparedness Summit in Dallas – August 23-26 in Dallas, TX
  + 5 people virtual
* Review Bylaws for Virtual Voting:
  + Virtual Voting
  + Motion to approve made by Alice
  + Seconded by Debbie
  + All in favor
* HCC member grant application process.
  + Refresh the applicant deliverables.

**New Business:**

* Review & Approve the Preparedness and Response Plan for 2020-2021
  + Combined the Preplan and the Response Plan
  + Removes duplicity
  + Motion to approve made by Melissa
  + Seconded by Alice
  + All in favor
* Review and Approve the PEDS Annex
  + Motion to approve made by Alice
  + Seconded by Melissa
  + All in favor
* Review HID Annex (Draft)
* COVID Mini Grants
  + $3500 to be granted to health care entities that have approval
  + Must be for Covid or an infectious disease
  + Motion to approve made by Alice
  + Seconded by Louis
  + All in favor
* EMResource Update – New COVID module – Go Live Date Sept. 8, 2020
  + Cindee described the New COVID module
  + We will need to double check permissions of hospitals.
  + All cells must be answered.
* Pre-deployed DES PPE Cache guidance

**Training/Education 2020-2021:**

* Sept. 22-23, MGT 433 – Isolation & Quarantine for Rural Communities
  + Possibly have a second class due to popularity
* Oct 5-10, Fall Convention – Virtual Healthcare Conference
* Oct 15, State Shake-Out
* Oct 22, EEI REDCOM exercise

**Exercises:**

* PEDS Table Top Exercises
  + Virtual
  + 1 per Regional Health Care Coalition. Total of 4
  + Enrollment links sent out

**Coordinator Update:**

* Merged the Emergency Preparedness and Response Plan Framework and the Emergency Preparedness Plan
* Edited Highly Infectious Disease Annex
* Developed MYTEP
* RED COMMS drills
* COVID specific Daily and Weekly calls throughout the region
* Onboarding LTC facilities to EMResource
* Developed the Regional Workplan
* UPCOMING: Surge Estimator Tool- due to Coordinators in the spring; Coalition Surge Test

**MYTEP:**

**Workplan:**

**EEI Data:**

**Surge Estimator Tool:**

**CAT Uploads by September 30th:**

* EEI Data
* PEDS Annex
* AAR/IP
* Capabilities 1-4

**Facilitate the HI-Line call every Thursday at 10:00 if anyone is interested.**

**Roundtable Discussion:**

**Questions/Comments:**

**Next Meeting:**

* Wednesday January 19th at 9:00

**Adjournment:**

* Motion to adjourn made by Alice
* Seconded by Melissa
* All in favor

**Meeting Recording link:**

<https://mtha.org/videomha/HPP-Zoom-9-3-2020.mp4>