**Central Healthcare Coalition**

**June 12, 2017 0900-1400**

**Benefis Healthcare**

**Members Present:**

* **Don McGiboney**
* **Cindee McKee**
* **Louis D’Antuono**
* **Bridget Kallenberger**
* **Katie Brewer**
* **Tanya Houston**
* **Cynthia Grubb**
* **Justin Grohs**
* **Debbie Gessaman**
* **Amy Trujillo**

**Agenda Items and Discussion:**

* **Thoughts for the Future:**
  + Discussion on possible future boundary changes.
  + List of possible healthcare partners in the Central Region was handed out to members. Will continue to host and establish ESF8 partnerships with the coalition.
  + Develop a FAQ sheet that could be sent out to folks.
* **Budget:**
  + Discussion was held on proposed Budget (see handout). Members would like to keep the budget the same for now with the possibility of transferring funds throughout the year.
* **Goals for the 1St Year:**
  + Identify ESF8 Partners. Would like to focus on:
    - Hospitals
    - EMS
    - Home Health
    - Behavioral Health
    - LTC
    - Nursing Homes
    - Community Health
  + Discussion on Survey that will be distributed to healthcare partners:
    - Need to ensure that survey has a detailed description of the class. Example: BDLS and ADLS
    - Would like to see a question to determine where each entity is in their planning process.
    - Questions in regards to the new Conditions of Participation
    - Would like to see basic questions: Do you have an HVA, EOP? Ask question that specifically talk to the new COP’s
    - What resources do you currently have and what do you need?
    - Maintain current position of funding for facilities?
    - Discussion was held on whether or not to have facilities list their names on the survey? Discussion was held in regards to having a drop down box that participants could select what agency they are from?
    - Survey should go to administrators of each health care facility. Need to make sure that in the first paragraph that it clearly states what is HPP, collation and why its important to join it, why it is important to take this survey? Maybe add links that will direct them to the COP’s?
    - Make every question mandatory to answer.
    - Make sure to ask if they need assistance?
    - Put in comment boxes.
    - Would like to have the test survey sent out to the committee members by July 6th, and returned to Bryan by July 14th, with the possibility of sending it out to health care partners by July 28th.
    - Would like to send survey out via e-mail and mail. Would like to follow up with a reminder postcard to complete the survey.
* **Review of Bylaws:**
  + Would to have bylaws edited by August 1st and out to the committee for review.
* **Discussion on Letter of Commitment:**
  + How long will this be valid for?
  + Will they have to sign this every year?
  + How will health care entities notify state of changes?
  + We need to look at letter and possibly tailor it to fit each health care entity.
* **Draft Grant Application:**
  + Need to send out to committee members to review.
* **Election of Officers:**
  + Chairman: Cynthia Grubb
  + Co-Chair: Debbie Gessaman
  + Secretary: Cindee McKee and Don Mcgiboney
  + Treasurer: Cindee McKee and Don McGiboney
* **Next Meeting:**
  + August 21, 2017 at 0900. Meeting will either be held at Benefis or EOC. Debbie will check and see if the EOC will be available.