

BP3

Western Regional Healthcare Executive Committee Minutes

January 5, 2022



Western Regional Healthcare Coalition Executive Committee Meeting

January 5, 2022 1000-1200 Zoom Call

Call to order 1004

Roll Call

- **Members Present:**

- Kelly Bilau, Brendan House
- Tammy Matt, CSKT Public Health
- William Torres, Marcus Daly Memorial Hospital
- Richard Sine, Two Bear Air
- Nick Holloway, Missoula County DES
- Sue Hansen, Beaverhead Co PH
- Cindee McKee, MHREF HCC Director
- Kyrsten Brinkley, MHREF WRHCC Coordinator
- Casey Driscoll, MHREF SRHCC Coordinator
- Kitty Songer, MHREF CRHCC Coordinator
- Robbie Kavon, MHREF ERHCC Coordinator
- Audrey Walleser, MT DES Western District

- **Members Absent:**

- RJ Nelsen, Chair, Providence Health
- Jen Phillips, St. James Healthcare
- Luke Fortune, MT DPHHS PHEP
- Don McGiboney, MT DPHHS HPP

- **Guests Present:**

- Chelsia Elmore
 - Chelsia introduced herself as Logan Health's Emergency Preparedness Program Manager

Old Business

Meeting Minutes:

- Meeting Minutes from October 12, 2021
 - Motion to approve as presented by Richard Sine
 - Second by Tammy Matt
 - Approved unanimously
- Kyrsten Brinkley gave an update regarding Pediatric Equipment and disbursement of PPE Cache and the tiered approach that is being utilized.

Attendance:

- Krysten Brinkley presented the Executive Committee attendance tracking for this fiscal year

Treasury Report:

- Krysten Brinkley reviewed the budgets to-date.
- HPP Budget 2021-2022
 - \$34,500.00 remaining from the first half of the year
- COVID19 Budget Carry Over
 - \$11,617.99 remaining in Carry Over
- HPP Carryover 2020-2021
 - \$17,255.22
- Brief discussions were held regarding Clinical Advisor Position, Advanced Burn Life Support, allocating funds for Burn Annex Table Top Exercise.
- Discussion held regarding carry over funds were:
 - Nick Holloway proposed bringing in training for Family Reunification which will meet a grant deliverable.
 - Purchasing UV lights with COVID Carryover funds
 - Vaccination Campaign

New Business

- Motion made by Sue Hansen for Clinical Advisor Position, 80 hours per years for a cost of \$1,550.00 per coalition.
 - Second Nick Holloway
 - Approved unanimously
- Motion made by Nick Holloway to approve one Advanced Burn Life Support Class with the contingency to for 1 additional class if demand is present. Cost of each class will be \$10,500.00.
 - Second Richard Sine
 - Approved unanimously
- Motion made by Richard Sine to support hiring a contractor to host the required Burn Table Top Exercise in the amount of \$2,500.00.
 - Second by Nick Holloway
 - Approved Unanimously

Upcoming Training & Education

- Basic Disaster Life Support:
 - February, 1st, 3rd, 8th and 10th. Registration is now open.
- Advanced Disaster Life Support:
 - May 27th and 28th at Fairmont

- MRSE (Coalition Surge Test): More information coming on this exercise

Coordinator Update

Kyrsten Brinkley WRHCC

- Off site next week to work on the Burn Annex, CAT, HVA, and REDCOMMS/Peds/HID exercises
- Weekly calls with other coordinators to work on deliverables, workplans, AAR/IP's
- Newsletter
- Attending LEPC, COAD/VOAD, and AFN meetings
- Granite County dam failure tabletop exercise
- Granite County Fred Burr dam failure AAR/IP
- Anaconda tabletop exercise next week
- Meetings in Billings with concerned EMS professionals regarding the status of EMS in the state

Kitty Songer CRHCC

- Attended EMS meetings in Billings
- Working with Executive Committee to spend excess funds

Casey Driscoll SRHCC

- Attended the NHCPC Conference in Orlando, learned a lot
- Working on a project management software program to manage grant deliverables

Robbie Kavon ERHCC

- Bringing in two ABLIS courses
- Looking for ways to spend excess funds

Roundtable

Audrey Walleser (MT DES) - Audrey reported that she is busy monitoring COVID and the information that is coming out from CDC, monitoring the snowpack and avalanche danger which is currently high right now. Starting on flood mitigation and assisting with PPE and supply chain issues. Most of the supply chain issues are coming from specific vendors.

Dick Sine (Two-Bear Air): Briefed on his attendance at the National Healthcare Coalition Conference in December.

Kelly Bilau (Brendan House): Continue to see issues with staffing at her facility. Working on a campaign to encouraging folks to think about working at Long Term Facilities. They are opening up visitation and their frontline staff will start utilizing N95's moving forward.

Nick Holloway (Missoula CO OEM): Shelter is open and seeing an increase in occupancy. They have 116 new COVID cases and they are seeing an increase in hospitalizations. Assisted with the fire in Denton, continues to work on obtaining a Morgue Trailer, and continues to assist with the Functional Assessment Team.

Willie Torres (Bitterroot Health): COVID has plateaued, having some challenges with supply chain and concerned that there are no surge beds available in Missoula.

Tammy Matt (CSKT Tribal/Public Health): Had a decrease in COVID cases before Christmas, but are on the rise again. They are seeing an increase on the tribal side, and have a confirmed Omicron which is affecting an entire school. Hosting a PEDS vaccination Clinic once a week.

Sue Hansen (Beaverhead Public Health): Reported that they have been down 1 nurse for approx. 4 months. LEPC meetings have been canceled and is looking forward to having them starting back up. Hosting clinic at the college every Friday, but not able to host Pediatric vaccinations.

Chelsia Elmore (Logan Health Emergency Preparedness Program Manager): Working on their AAR as they had a pipe burst, thankfully there was no patient impact. Working on supply chain issues and allocation. Working on hosting a Haz-Mat class and an Active Shooter Table Top exercise in May.

Cindee McKee – Working on the same topics as the Coalition Coordinators. Working with DPHHS on Joint Deliverables, reviewing MRSE to see how we can roll this out to facilities, working on getting the Advisory Council up and going, scheduling ABLs. Working on Burn Annex, Coop Plan, and Supply Chain Integrity Assessment. Hopefully will start on Radiation Annex which is due next year.

No **Public Comments** were presented.

Next meeting: 16 February 2022, 0930

Adjourn Meeting at 1116

Motion: Willie

Second: Nick

Motion approved unanimously