

BP3

Western Regional Healthcare Executive Committee Minutes

October 12, 2021



Western Regional Healthcare Coalition Executive Committee Meeting

October 12, 2021, 0930-1130, Zoom

Call to order 0938

Advance Documents provided:

- August 2021 Meeting Minutes
- Meeting Agenda
- Meeting Presentation/Powerpoint
- Budget to date
- WRHCC Preparedness and Response Plan

Old Business

Meeting Minutes:

- Meeting Minutes from August 25, 2021
 - Motion to approve as presented by Nick Holloway as presented
 - Second by Jen Phillips
 - Approved unanimously

Roll Call

- **Members Present:**
 - Jen Phillips, St. James Healthcare
 - Nick Holloway, Missoula County DES
 - RJ Nelsen, Chair, Providence Health
 - Casey Driscoll, MHREF SRHCC Coordinator
 - Cindee McKee, MHREF HCC Director
 - Don McGiboney, MT DPHHS HPP
 - Kitty Songer, MHREF CRHCC Coordinator
 - Kyrsten Brinkley, MHREF WRHCC Coordinator
- **Members Absent:**
 - Audrey Walleser, MT DES Western District
 - Kelly Bilau, Brendan House (scheduling conflict)
 - Luke Fortune, MT DPHHS PHEP
 - Richard Sine, Two Bear Air (Vacation)
 - Robbie Kavon, MHREF ERHCC Coordinator
 - Sue Hansen, Beaverhead Co Public Health
 - Tammy Matt, CSKT Public Health (Ill)
 - William Torres, Marcus Daly Memorial Hospital – Proxy provided to RJ Nelsen
- **Guests Present:**
 - None

Misc Old Business:

- Kyrsten Brinkley briefed that all eMisters have been delivered

Treasury Report:

- Kyrsten Brinkley reviewed the budgets to-date.
- HPP Budget
 - \$11,617.69 remaining from 2020-2021
 - Potential for \$30,500 from cancelled/modified budgeted expenditures from 2021-2022
- COVID19 Budget
 - \$11,478.95 remaining
- RJ Nelsen suggested mass fatality trailer in relation to the recent Amtrak derailment in Liberty County
 - Don McGiboney advised that he would check with the ASPR Project Officer for clarification on this suggestion
- It was suggested that oxygen concentrators might be a worth-while project

Membership:

- No suggestions

New Business

National Healthcare Coalition Preparedness Conference 2021

- Room for 3 or 4 more individuals
 - Kyrsten Brinkley sought clarification from everyone to verbally acknowledge if they are going or not
 - RJ Nelsen “no”
 - Nick Holloway “no”
 - Jen Phillips “no”
 - Kyrsten Brinkley will send an email to the Committee to finalize everyone’s choice

Training

- MOAB
 - All -virtual opportunities
- ADLS
 - Memorial Day Weekend; May 27-28, 2022; at Fairmont Hot Springs
- Shakeout
 - October 21, 2021 at 10:21 am

Preparedness and Response Plan

- Kyrsten Brinkley reviewed the final draft Preparedness and Response Plan that had been provided previous to today’s meeting

- Jen Phillips motioned to approve as-is
- Nick Holloway seconded the motion
- Approved unanimously

Staff Update

- Kyrsten Brinkley, Western Regional Healthcare Coalition Regional Coordinator (WRHCC)
 - Participating in number Zoom meetings
 - Finalized the eMisters distribution
 - Outreach to the Critical Access Hospitals regarding needs
 - Collaborated with one Critical Access Hospital which was short on Oxygen (O2) over a weekend. Most CAHs are worried about shortages. St Patrick Hospital has redirected some O2; RJ Nelsen can direct anyone to their staff who created a work-around. Jen Phillips used a certified plumber from Apollo Mechanical Contractors to modify some equipment
 - ERHCC Regional Coordinator, Robbie Kavon, still out due to illness
- Casey Driscoll, Southern Regional Healthcare Coalition Regional Coordinator (SRHCC)
 - Same topics as WRHCC
 - Accomplished data analysis of EM Resource hospital daily data vs periodic PPC CMO calls in an effort to align the data
 - Worked on the Amateur Radio project that is being shared in the SRHCC and the ERHCC
- Kitty Songer, Central Regional Healthcare Coalition Regional Coordinator (CRHCC)
 - Same topics as WRHCC
 - Monitoring facilities for needs
 - Will be participating in the Liberty County train derailment AAR/IP with Liberty Medical Center in Chester with a focus on how can the HCC assist
- Cindee McKee, Healthcare Coalition Director
 - Robbie Kavon is out in the Eastern RHCC
 - On-going projects continue; amateur radios, PAPRs, and Pediatric supplies
 - Worked with Don McGiboney regarding COVID End-of-Year (EOY) report to ASPR
 - Coordinated on an EM Resource fact sheet
 - Participated in CNO conference call last week
- Don McGiboney, Healthcare Preparedness Manager
 - Working on updating some Departmental plans
 - Recently completed the ASPR HPP Grant EOY Report
 - Recently completed the ASPR HPP COVID EOY Report
 - Working with other Departmental staff in improvements to a virtual EOC

Roundtable

Jen Phillips (St James) – Still dealing with COVID. Dr Davenport sent out a pediatric report today. Some on divert; not much availability for pediatrics in the ER. Travelling staff have called-off. No ICU beds. Staff are tired. They are expecting a Joint Commission visit. They did not participate in the Silver Bow Airport exercise but hear that it went well

Nick Holloway (Missoula CO OEM): Missoula County LEPC this afternoon. Their IMT stood up 2 weeks ago to manage the 13 National Guard presence, who are all non-clinical. They are looking to have a second rotation with additional staff. Participating in a workgroup for MT DES regarding exercise planning and Tribal AFN. Also a workgroup for AFN so increase capabilities for vaccine clinics

RJ Nelsen (Providence Services): Still dealing with COVID, including patient transfers. Staffing shortages are a nightmare. Assisted with an O2 charging; will share some photos of the modification. The recent train derailment in Liberty County highlights a need for mass fatality planning; we can't rely solely on DOJ. Pediatrics supplies and Kyrsten has some flying carpets arrived....Cindee-no other quantities

No **Public Comments** presented

Next meeting: January TBD

Jen Phillips - If something arises, an ad-hoc meeting can be called before then

Nick Holloway agrees

RJ Nelsen – Can we have an email discussion on open items soon regarding the NHPCPC Conference and the Mass Fatality topic?

Adjourn: 1015

Motion: Jen Phillips

2nd: Nick Holloway

Motion approved unanimously