

2021

Eastern Regional Healthcare Executive Committee Minutes

April 6, 2021



Eastern Regional Healthcare Coalition Executive Committee Meeting April 6, 2021 via Zoom Meeting 1300 - 1335

Documents and materials provided for the meeting:

April 6, 2021 Meeting Agenda
PowerPoint Presentation
Meeting Minutes January 7, 2021
Meeting Minutes March 4, 2021
Budget to Date
Draft 2021 Education and Travel Budget
Eastern RHCC HVA
Redundant Communications Drill AAR/IP
Coalition Brochure
2021-2022 CAT Workplan
ERHCC Highly Infectious Disease Annex V3 Draft
Preliminary 2021 Training and Travel Budget

Call to Order

Chairman Peter Leyva called the meeting to order at 1 pm.

Roll Call

Members Present:

- Peter Leyva, Chair/Prairie Community Hospital
- Todd Opp, Glendive Medical Center
- Julie Brodhead, Richland County PH
- Bridget Norby, Daniels Memorial Hospital/EMS
- Cindia Ellis, One Health/Custer County PH
- Deborah French, Rosebud Healthcare Center
- James Black, Holy Rosary HealthCare
- Clay Lammers, Garfield County EMS/Sheriff
- Robbie Kavon, MHA Eastern Region HealthCare Coalition
- Casey Driscoll, MHA Southern Region HealthCare Coalition
- Cindee McKee, MHA
- Kyrsten Brinkley, MHA Western Region HealthCare Coalition
- Don McGiboney, MT DPHHS
- Jacob Brown, MT DPHHS
- Colin Tobin, MT DPHHS

Guests Present:

- None

Members Not Present:

- Kitty Songer, MHA
- Lois Leibrand, Daniels County PH
- Heidi Visocan, Sheridan County EMS/Sheriff
- Jessica Price, Sidney Health Center
- Sue Davis, Phillips County Hospital
- Jeff Gates, MT DES
- Gary Zimmerman, MT DPHHS

Meeting Minutes

January 7, 2021

- Motion to Approve by Bridget Norby
- Second by Todd Opp
- Approved unanimously

March 4, 2021

- Motion to Approve by Bridget Norby
- Second by Todd Opp
- Approved unanimously

Treasurer's Report

Cindee reviewed the current budget to date

Cindee reviewed the draft 2021-2022 budget

Old Business

COVID Funds: \$96,746.25

- \$82,174.41 to purchase 5 PAPRs, 5 extra batteries, 2 sets (of five/pack) filters per Critical Access Hospitals that agreed to receive.
- \$14,577.84 remaining:
 - Option A: increase PAPER from five to six per facility; for a cost of \$10,058.49. Leaves \$4,519.35, which could be used for PPE for Eastern Region cache.
 - Option B: Use all of \$14,577.84 for Eastern Region cache.

- Discussion of options included
 - Chemical Filters
 - HEPA Filters will protect against many chemicals
 - Additional hoods are necessary to ensure rotation of staff for patient care
- Motion to approve remaining funds for the purchase of additional hoods by Cindia Ellis
- Seconded by Clay Lammers
- Approved unanimously

HPP Funds - \$66,252.18

- Pediatric Equipment costs - \$5,914.07
- Remaining funds - \$60,338.11
 - Report from Funds Workgroup (Todd Opp, Peter Leyva, Julie Brodhead, Charlie Hanson)
 - Survey Report (Robbie)
 - 10 hospitals responded yes
 - 3 hospitals responded No
 - 3 hospitals responded with Not Sure
 - Discussion
 - There are gaps in coverage in this region.
 - Holy Rosary Health Care uses radios with repeaters for EMS. What is DES plan for communication? James was requested to join the Funds Workgroup.
 - There is an option to include Colstrip and Broadus since those are within a coverage gap.
- Motion to spend additional HPP funds on Amateur Radios and additional resources, ad hoc, as determined by the Funds Workgroup by James Black
- Seconded by Todd Opp
- Approved unanimously

Redundant Communications Drill, March 3, 2021

- Robbie overviewed the method of contact (phones and email) using EM Resource and number of respondents from the AAR/IP.

Eastern Regional Hazard Vulnerability Analysis

- Collectively all Regions accomplished a review during a recent strategy meeting in Great Falls with Robbie, Kitty, Kyrsten, Casey, Cindee, and Don present using eICS
- Top 25 presented
- There is room for improvement in using better records of past events and the THIRA
- The results are a regional perspective overall

New Business

Eastern Region CAT and Workplan

- Collectively all Regions accomplished a review during a recent strategy meeting in Great Falls with Robbie, Kitty, Kyrsten, Casey, Cindee, and Don present using the CAT
- Results describe the activities we should focus on in the coming year as a Workplan

Eastern Region Highly Infectious Disease (HID) Plan Annex Draft V3

- Collectively all Regions accomplished a review during a recent strategy meeting in Great Falls with Robbie, Kitty, Kyrsten, Casey, Cindee, and Don present using the making final adjustments to all region plan annexes
- Draft is due for upload into the CAT now, Final is due June 1, 2021

Tentative 6-month Calendar

- Robbie overviewed the July to December calendar of significant events

Coalition Marketing Brochure

- Robbie overviewed the draft updated All-Coalition marketing brochure to be used at conferences and conventions

Clinical Advisor

- Cindee reviewed the Clinical Advisor duties.
- Is there support to provide a stipend for this role?
- Motion to approve funding a stipend for the clinical advisor roll by Julie Brodhead
- Seconded by Bridget Norby
- Approved unanimously
- We need to find someone new

Regional Coalition Coordinators listing

- **Casey Driscoll - Southern Coalition**
 - Casey.Driscoll@mtha.org
 - 406-457-8045

- **Kitty Songer - Central Coalition**
 - Kitty.Songer@mtha.org
 - 406-457-8025
- **Kyrsten Brinkley - Western Coalition**
 - Kyrsten.Brinkley@mtha.org
 - 406-370-0875
- **Robbie Kavon - Eastern Coalition**
 - Roberta.Kavon@mtha.org
 - 406-489-3182

Staff Update:

- Casey reviewed the SRHCC activities
- Kitty reviewed the CRHCC activities
- Kyrsten reviewed the WRHCC activities and thanked Robbie for all of her hard work getting settled into this new role. Also, the WRHCC is willing to reimburse any nursing students from any region who travel to support vaccination clinics
- Cindee thanked all of the Coordinators for their hard work and engagement in the expectations of their role.
- Colin introduced himself. He is the new training coordinator for HPP.
- Jake overviewed a new offering for MGT433 Isolation and Quarantine for Rural Communities. See the Newsletter for the dates and enrollment.
- Don reviewed that the upcoming ASPR grant is not out yet. Coordinating with Cindee and Colin in reviewing the current grant year for unmet deliverables. ESF8 Advisory Council is being restarted soon. We continue to review Resource shortage reports to see where we can provide assistance.

Closing

Roundtable

- Peter briefed on the status of Prairie Community Hospital expansion project as it nears completion.
- Todd asked if others are still managing the pandemic with ICS. Everyone indicated that they are.
- All others indicated no information to pass on.

Public Comment

No public comment.

Next Meeting

Next meeting will take place:

Funds workgroup – to be determined

Regular meeting, in-person, on August 5. Robbie to finalize details.

Adjourn

- Motion to adjourn made by James Black
- Seconded by Bridget Norby
- Approved unanimously