

2020

Eastern Regional Healthcare Executive Committee Minutes

September 17, 2020



Eastern Regional Healthcare Coalition Executive Committee Meeting September 17, 2020 via Zoom Meeting; 1300 - 1500

Documents and materials provided for the meeting:

September 20, 2020 Meeting Agenda
PowerPoint Presentation
Meeting Minutes June 23, 2020
ERHCC Preparedness and Response Plan
ERHCC Pediatric Surge Annex
ERHCC Highly Infectious Disease Annex draft
Peds Tabletop Exercise Information
Executive Committee member roster

Call to Order

Chairman Vice- Chairman Peter Leyva called the meeting to order at 1300.

Roll Call

Members Present:

- Peter Leyva, Chair/Prairie Community Hospital
- Todd Opp, Glendive Medical Center
- Julie Brodhead, Richland County PH
- Bridget Norby, Daniels Memorial Hospital/EMS
- Cindia Ellis, One Health/Custer County PH
- Sue Davis, Phillips County Hospital
- James Black, Holy Rosary HealthCare
- Lois Leibrand, Daniels County Public Health
- Jessica Price, Sidney Health Center Extended Care
- Heidi Visocan, Sheridan County Sheriff's Department
- Robbie Kavon, MHA Eastern Region HealthCare Coalition
- Casey Driscoll, MHA Southern Region HealthCare Coalition
- Kyrsten Brinkley, MHA Western Region HealthCare Coalition
- Kitty Songer, MHA Central Region Healthcare Coalition
- Cindee McKee, MHA

Guests Present:

- None

Members Not Present:

- Jeff Gates, MT DES
- Don McGiboney, MT DPHHS/HPP
- Gary Zimmerman, MT DPHHS

Meeting Minutes

June 23, 2020

- Minutes were reviewed, motion received to approve, motion was seconded and approved.

Treasurer's Report

- Todd and Cindee reviewed the current budget to date.
- Budget was reviewed, motion received to approve, motion seconded and approved.

New Business

- **Preparedness and Response Plan**
 - Plan was reviewed by Kyrsten and Cindee, with discussion from the committee
 - Motion to approve By Julie Brodhead
 - Seconded by Bridget Norby
 - Approved unanimously
- **Pediatric Surge Annex**
 - Plan was reviewed by Kyrsten and Cindee, with discussion from the committee
 - Motion to approve By Julie Brodhead
 - Seconded by Bridget Norby
 - Approved unanimously
- **Highly Infectious Disease Annex draft**
 - Plan was reviewed by Kyrsten and Cindee, with discussion from the committee
- **Virtual Pediatric Tabletop Exercise**
 - Plan was reviewed by Kyrsten and Cindee, with discussion from the committee
 - Facilities encouraged to complete Doodle Survey for dates and facilities to participate
 - One exercise per region
- **PPE Cache Guidance**

- Cindee reviewed PPE Cache Host Agreement and items in stock
- **HHP Budget**
 - Overall HPP Budget was reviewed with committee

Old Business

- **EMResource/Teletracking Reporting**
 - Kyrsten reviewed new reporting option via EMResource, with committee discussion following
- **Virtual Voting**
 - Kyrsten reviewed requirements for using virtual voting option. No decision was made
- **Trainings**
 - Upcoming training and exercises were reviewed
 - MGT-433 Isolation & Quarantine for Rural Communities
 - MHA Virtual Fall Convention
 - Pediatric Tabletop Exercise
 - Great Montana Shakeout
 - MOAB
 - ICE Courses
 - PIO Training
 - ABL5
- **COVID Mini-Grants**
 - Cindee reviewed criteria for applying for COVID Mini-Grants
 - Around \$117,000.00 available
 - Projects must be COVID or Infectious Disease specific projects
 - Open October 1 - December 20
 - Open to all ESF-8 entities
 - Discussion about projects for supplying PAPRs and/or HAM Radios to regional facilities
 - Workgroup formed to further explore options
 - Todd Opp
 - Robbie Kavon
 - Peter Leyva
 - Julie Brodhead
 - Bridget Norby
- **Coordinator Update**

- Kyrsten and Cindee reviewed projects the coordinators have been working on, as well as future projects

Closing

- **Roundtable**

- Todd Opp – trying to stay above water with COVID response and changes
- Sue Davis – no report
- James Black – no report
- Julie Brodhead – also working through COVID response
- Peter Leyva – facility is doing some remodeling to make COVID response for efficient and adding negative pressure rooms
- Lois Leibrand – planning drive-through COVID vaccine clinics once vaccine is available
- Bridget Norby – also trying to keep up with the COVID changes; planning on drive-through clinic also
- Jessica Price – no report
- Robbie Kavon – reported on recent LTC and IP certification survey
- Heidi Visocan – no report
- Cindia Ellis – also working on drive-through vaccine clinic

- **Public Comment**

- No public comment.

Next Meeting

Next meeting will take place: January 7, 2021 at 1300.

Adjourn

- Motion to adjourn made by Todd Opp
- Seconded by Jessica Price
- Approved unanimously
- Adjourned at 1423