

2020

Eastern Regional Healthcare Executive Committee Minutes

June 23, 2020



**Eastern Regional Healthcare Coalition Executive Committee Meeting
June 23, 2020 Conference Call 0900-1130**

Call to Order – Todd Opp

Roll Call

Members Present:

- Jessica Price
- Robbie Kavon
- Sue Davis
- Todd Opp
- Cindia Ellis
- Julie Brodhead
- Clay Lammers
- Heidi Visocan
- Lois Leibrand
- Peter Leyva
- Bridget Norby
- Greg Simon
- Ray Mines
- Kyrsten Brinkley
- Cindee McKee
- Don McGiboney
- Gary Zimmerman

Approval of Minutes:

- **Corrections**
 - Add last names to attendees
 - Motion to approve minutes with corrections made by Peter Leyva
 - Seconded by Bridget Norby
 - All in favor

Review EC Members:

- **Co-chair**
 - Co-chair nomination for Peter Leyva made by Bridget Norby.
 - Seconded by James Black
 - All in favor
- **Treasurer**
 - Treasurer nomination for Todd Opp made by Peter Leyva

- Seconded by Bridget Norby
- All in favor

Treasurer Report:

- \$63,000 needing to be spent
- PPE Ordering Discussed

Review and Approve Budget 2019-2020

- Motion made by Peter Leyva
- Seconded by Julie Brodhead
- All in favor

Review and Approval of Bylaws:

- Proxy and virtual voting discussed
 - Will be researched for further info to update Bylaws.
- Motion to approve Bylaws made by Bridget Norby
- Seconded by Robbie Kavon
- All in favor

Budget 2020-2021:

- Juvare
 - Motion to approve Juvare contract made by Bridget Norby
 - Seconded by Julie Brodhead
 - All in favor
- Zoom
- Train the trainer discussed
- Motion to approve budget made by Robbie Kavon
- Seconded by Bridget Norby
- All in favor

Training and Exercises 2020-2021:

- Jake will look for trainings for coalitions.
 - Isolation and Quarantine MGT-433
 - Disaster Management for water and Wastewater Utilities Mgt-342 & 343
 - Cyber Security AWR-135 & 136
 - Rural Domestic Preparedness Consortium Access and Functional Needs MGT-403
 - Health Sector Emergency Preparedness (HSEP)
- Requests for Isolation and Quarantine MGT-433
- Coalition Surge Test

- 1 surge test per region
- Travel reimbursement provided
- **PEDS Tabletop Exercise**
 - Virtual
- **2021-2022 Trainings**
 - BLDS
 - ADLS
 - ABLS
 - Health Sector Emergency Preparedness
 - Certified Healthcare Emergency Coordinator
 - Coalition Surge Test

Round Table:

Next Meeting:

- Tentative date
 - Thursday September 17

Adjourn:

- Motioned by Bridget Norby
- Seconded by Peter Leyva
- All in favor